



Working Together

Spring 2019

The Director, Education, Learning and Skills' Report to
Lambeth Schools Partnership School and Academy Governors and Headteachers

Twitter: [@LSPLambeth](https://twitter.com/LSPLambeth) 

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Director, Education, Learning and Skills' Report – Spring 2019

Dear Colleagues

Welcome back to the Spring Term 2019. A Happy New Year to you all and I hope you had a peaceful break.

Lambeth Standards of Achievement 2018

The latest data on Lambeth standards of achievement can be found [here](#).

- **EYFS** - good levels of development are in line with national this year at 72%. This is a significant achievement and represents a 26% improvement since 2013 in comparison with a 20% improvement nationally.
- **Phonics** - phonics standards at the end of Year 1 were 88%, which is 3% above national, having improved by 19% over the past 6 years. The gap between Lambeth and national has narrowed in that time and will need to continue to be an area of focus.
- **Key Stage 1** - outcomes at the end of KS1 remain above national by between 3 and 5%. Reading was 79% (+4), writing 74% (+5) and maths 79% (+3). This demonstrates the effectiveness of the education provision in Lambeth for our under seven year olds.
- **Key Stage 2** - the combined reading, writing and maths figures for the borough remain above the national average. In 2018 we achieved 70% in comparison with 65% nationally. Reading is 3% above national (79%), writing 4% above (83%) and maths 5% above (81%).

Lambeth is joint 23rd nationally out of 152 boroughs for combined results, joint 25th in reading, joint 20th in maths and joint 11th in writing. This demonstrates the effectiveness of education provision in Lambeth for our 7-11 year olds. Overall primary education in the borough is providing pupils with an excellent experience and very good outcomes. Congratulations are due to our very hard working staff, headteachers and governors.

- **Key Stage 4** - 2018 was the second year of the new, tougher GCSEs with new grade marking regime of 9-1.

Lambeth secondary schools' overall grade 4 and above in both GCSE English and maths is 60%, compared to the national in all schools of 59%.

Lambeth's grade 5 and above in both GCSE English and Maths is 39%, compared to the national of 40%. There has been no movement nationally or at LA level compared to last year. Lambeth's Attainment 8 score is 44.4, compared to a national figure of 44.3. Lambeth's English Baccalaureate result has increased by 3% to 28% compared to the national figure of 24%. Nationally, the English Baccalaureate has increased by 2%.

Overall, though these GCSE results are in line with the national, there are individual school variations. These are being addressed by the schools and the secondary Headteacher group as a whole. Of note in 2018 was the number of new secondary schools reporting GCSEs for the first time. This reflects the rapid expansion in pupil numbers in Lambeth from about 2013 onwards. This meant a number of new secondary schools were opened which are now delivering first sets of examination results.

Pupil place planning and new schools

Because of a very significant increase in the overall and child population in the borough between 2006 and 2013 primary schools expanded by 33 extra forms of entry. These pupils are now going through to secondary, although in fewer numbers. Seven new secondary schools have opened in Lambeth in recent years and there are plans for one more in 2020.

More recently, however, because of an unprecedented combination of the impact of welfare reforms, falling birth rates, an increase in property prices and fears about the impact of 'Brexit', numbers are beginning to drop again. These factors are affecting inner London boroughs in particular. Managing this presents particular challenges to Lambeth and school leaders. Currently we are trying to avoid closing any schools because data tells us that numbers may pick up again in the 2020s. We are therefore working with schools to manage these changes within what are also considerable budget constraints.

- Primary
 - Some schools are dropping their PAN for a year or two following discussion and agreement with the Local Authority.
 - Cross borough discussions have taken place and Southwark, for example, is consulting to reduce PANs in 13 schools from 2019.
- Secondary
 - The peak year is likely to be 2021/22.
 - Bulges classes in Norwood (30) Bishop Thomas Grant (15) in 2018/19.
 - Woodmansterne Secondary department will grow to 5 FE in September 2019.
 - The proposed new Harris Secondary 6FE 11-16 School will open 2020 and planning permission has been agreed.
 - Vanguard Special School (78 ASD pupils) is due to open in Jan 2020.

School Security

Earlier this year, it was revealed that fraudsters impersonating headteachers managed to con schools across the country out of tens of thousands of pounds after their phone systems were hacked and calls diverted to pricey premium-rate numbers. Between last September and this spring, 48 schools reported the scam. Of those, 12 lost £145,124 between them and one lost £19,150.

The Government recently published [new draft guidance on school security](#) for consultation, including advice on cyber-attacks, which closes on 19 February 2019. It advises schools to create boundary firewalls and internet gateways to "prevent unauthorised access to or from private networks". Schools are also being told to use secure configuration, access level controls and the latest malware and virus controls, and put effective policies in place to "educate staff and pupils about online security."

Whilst schools continue to be amongst the safest places to be, no school can afford to ignore the risk and impact of having to deal with a range of security related incidents.

Safeguarding

Each cluster of schools now has a linked social worker – see [here](#). The roles of the linked social worker include:

- to provide support and guidance on individual cases of concern.
- to act as a point of guidance when a school needs to escalate a particular case to Children's Social Care.
- to help address any gaps in knowledge.

The linked social worker is distinct from the School Safeguarding Team in that they deal with the needs of the individual child or family, rather than whole school systems and practice. This initiative is not the same as the forthcoming pilot for which Lambeth has been successful in gaining funding, which will see some eligible schools actually having social workers based in them.

Lambeth ESF 14 – 19 Careers Cluster update

The project continues to perform very well. During the Autumn Term approximately 150 students from a range of Lambeth schools completed five day work placements in Lambeth and neighbouring boroughs. By the end of the

Summer Term, all 17 schools in the cluster had completed the Quality in Careers mark stages one and two and an impressive 15 schools have since been awarded stage three, undergoing rigorous external assessment and providing sufficient current evidence that demonstrates they meet all the national quality assessment criteria in their overall Careers Education, information, advice and Guidance provision. At the end of June 2018, the Department for Education received the results of 2,880 self-evaluation responses from schools and colleges which showed that on average, schools and colleges were hitting only 2 of the 8 Gatsby Benchmarks so Lambeth schools are far exceeding national figures.

If you have any feedback or ideas as to how we can improve these updates please email us your thoughts at lambethschoolspartnership@lambeth.gov.uk.

If you have any questions or concerns, please do not hesitate to contact me direct.

With very best wishes for the term ahead,

A handwritten signature in cursive script that reads "Cathy Twist".

Cathy Twist

Director, Education, Learning and Skills

Direct Line: 020 7926 9541

E-Mail: ctwist@lambeth.gov.uk

PART A – FOR ACTION

Action Summary

Generally the recommendations in Working Together arise from changes to the law and sometimes to Local Authority advice on good practice. Usually items should be referred to a committee for detailed discussion and formulation of proposals for approval by the full governing board. It is not advisable to make decisions on the night if prior discussion has not taken place.

It is recommended that the governing board:

Governance Matters	Page
<ul style="list-style-type: none"> requests that the school sets up secure school email addresses for all governors – and for the Chair as a minimum - and considers whether to subscribe to a service like GovernorHub (Item 3). Reviews the school’s published complaints policy to ensure it complies with current guidance, including a final, formal stage where a panel of governors is convened to hear a complaint (Item 4). ensures that the statutory information the school is required to publish online, including information about governors and the governing board, is up to date and compliant with the latest guidance (Item 5). ensures that the correct appointment checks are being completed for governors (Item 6). considers the high quality prospective governors in our pool to fill appropriate vacancies, including both co-opted and local authority governors (Item 8). considers whether to respond to the DfE consultation on funding the increase in employer contributions for 2019/20 for the Teachers’ Pension Scheme (Item 9). 	10
Lambeth Schools Partnership Update and Traded Services for Schools 2019/2020	Page
<ul style="list-style-type: none"> considers the traded services on offer from the Local Authority and its partners and agrees any purchases in good time. 	14
Safeguarding	Page
<ul style="list-style-type: none"> ensures that the LA’s safeguarding checklist is signed off by the Chair and returned, as a matter of urgency (Item 2). considers whether to send a governor representative to the borough-wide Breakfast Briefing on Resilience at Lambeth Town Hall on 25 February 2019 (Item 3). 	16
Ofsted Update	Page
<ul style="list-style-type: none"> makes arrangements to consider the formal consultation from Ofsted on proposed changes to the inspection framework from September 2019 and responds, individually and/or collectively, as appropriate. 	18
Special Educational Needs and Disability Update	Page
<ul style="list-style-type: none"> ensures the school’s published SEN information report complies with statutory requirements (Item 6); and responds to the local consultation on reducing the amount of money that is allocated to schools that have disproportionate number of pupils with Education, Health and Care Plans (EHCPs) – see Item 7. 	20
Personal, Social, Health and Economic Education (PSHE) and Healthy Schools	Page
<ul style="list-style-type: none"> ensures that responsibility for Health and Well Being is included in a committee’s terms of reference and/or that a governor with special responsibility is appointed. 	22

It is recommended that governing boards of academies, foundation schools and voluntary aided schools:

School Admissions – consultation on admissions policies and off-rolling	Page
<ul style="list-style-type: none"> determine their admissions policies by 27 February 2019 (Item 7) 	11

It is recommended that primary school governing boards:

Primary Assessment Moderation – Local Agreement	Page
<ul style="list-style-type: none"> consider whether their school should participate in the LA’s proposed non-statutory local agreement to enable primary schools to submit information about pupils selected for moderation before the moderation visit. 	24

About the Lambeth Governors' Forum

The Lambeth Governors' Forum is a voluntary organisation of Lambeth school governors. Our objective is to promote education in Lambeth through a network for governors where we can learn together and share our experiences of Lambeth schools. Through the affiliation of schools to the Forum we can run regular events for everyone to share. Executive Committee members for 2018/2019 are:

- Linda Collins, La Retraite RC Secondary (Chair)
- Arnie Wickens, Michael Tippett Special School (Vice-Chair)
- Matthew Bryant, Kings Avenue Primary (Treasurer)
- Steve Hayes, Henry Cavendish Primary (Secretary)
- Gay Wenban-Smith, Henry Cavendish Primary
- Licia Bronzin, La Retraite RC Secondary

Events Programme for 2019

- **Tackling Educational Inequality – What Really Works?**

Dr Feyisa Demie, Head of Research and Adviser for School Self-evaluation

Wednesday 30 January 2019, 7-8.30 pm

Lambeth Town Hall, Brixton Hill, London SW2 1RW

There are a few places left for this event. Please email soon if you wish to attend.

- **Achieving Best Governance in Lambeth**

A discussion and consultation evening to share ideas and seek your views as part of a review into how Lambeth can promote and enhance strategic governance in all our schools. This will be in a central venue towards the start of the summer term – details to follow.

Subscriptions

We are very grateful to the schools that have chosen to support us with an annual £50 subscription for 2018/2019. There will be no increase again next year. Governing Bodies and School Business Managers can subscribe from April 2019 for 2019/2020 via the Lambeth Schools Services site.

Help Needed – How You Can Help

- We are urgently seeking someone who is familiar with Eventbrite to help establish an online booking system. Do you, or anyone you know, have experience of this? If so we'd really like to hear from you.
- Join our mailing list. If you aren't already on this email us (below).
- Send us your ideas for events on any subjects or speakers who would be of interest to fellow governors.
- Offer your school for events. We try to meet in a variety of locations across the borough. Let us know if your school would be interested in hiring its hall.
- Join our small organising committee. Email us for more information (below).

Contact Us

Please contact us by email on lambethgf@gmail.com.

Thank you – Steve Hayes (Secretary) Lambeth Governors' Forum

Governance Matters – Spring 2019

For additional information please contact:

Peter Compton	Coordinator of Governor Services	020 7926 9636 pcompton@lambeth.gov.uk
Maria Gabrielczyk	Governor Support Officer	020 7926 9669 mgabrielczyk@lambeth.gov.uk

The purpose of this paper is to provide a summary of topical information and advice for governors and headteachers.

RECOMMENDATIONS: that the governing board

- requests that the school sets up secure school email addresses for all governors – and for the Chair as a minimum - and considers whether to subscribe to a service like GovernorHub (Item 3).
- Reviews the school's published complaints policy to ensure it complies with current guidance, including a final, formal stage where a panel of governors is convened to hear a complaint (Item 4).
- ensures that the statutory information the school is required to publish online, including information about governors and the governing board, is up to date and compliant with the latest guidance (Item 5).
- ensures that the correct appointment checks are being completed for governors (Item 6).
- considers the high quality prospective governors in our pool to fill appropriate vacancies, including both co-opted and local authority governors (Item 8).
- considers whether to respond to the DfE consultation on on funding the increase in employer contributions for 2019/20 for the Teachers' Pension Scheme (Item 9).

that governing boards of academies, foundation schools and voluntary aided schools

- determine their admissions policies by 27 February 2019 (Item 7)

1. School Governing Board Model Agenda/Governor Training and Development Programme

The [Spring 2019 model governing board meeting agenda](#) is now available. It includes those items that governing boards should consider this term as well as relevant updates, advice and guidance.

Training courses, including dates for induction training, are being uploaded as soon as details are confirmed and full details can be found here: <http://www.lambethgovernorservices.co.uk/Training>.

2. Termly London Governors' Newsletter

A termly London Governors' Newsletter has been commissioned by London Coordinators of Governor Services (LCOGS) to provide our governors with a summary of recent national developments. The [Spring 2019 edition](#) is now available on the Lambeth Governor Services website: www.lambethgovernorservices.co.uk. It now has an expanded format, providing more information for governors and covering a wider range of topics. I hope you find this helpful.

3. GDPR and security of communications

Although the GDPR does not specifically require governors to use a school email account when communicating on governing board matters, it does require you to do everything in your power to prevent inadvertent data breaches. To this end, **the use of school email accounts for all governors is strongly recommended.** Your school can set you up with a school email address, just as they do for staff. **Web-based email providers, like gmail, Hotmail, Yahoo etc, are not regarded as sufficiently secure.** Local Authority officers and other agencies may refuse to send documents and email to governors who have insecure email addresses.

Alternatively, you may wish to look at purchasing a service like [GovernorHub](#), which is GDPR compliant and password-protected. It will hold all your governing board documentation - including confidential papers – and governors’ contact details and personal information securely and **allows you to communicate securely within the system.** We will be offering [GovernorHub](#) for purchase via the Local Authority at a greatly discounted rate from April 2019, but in the meantime you may want to [try it for free](#). **However, there are other services on offer, so please contact your existing clerking service to discuss whether they have a similar, GDPR-compliant service available.**

4. Complaints Procedures

As highlighted in Autumn 2018, the Depart for Education has now published its updated its [Best practice guidance for school complaints procedures 2019](#) for maintained schools, including a [Model Complaints Procedure](#) and [Model policy for managing serial and unreasonable complaints](#).

Main changes:

- Simplified to cover formal complaints only, so reduced to two stages.
- Includes complaints about individual governors and about the whole governing board.
- Complaints about the whole or majority of the governing board or about the Chair/Vice Chair jointly should be investigated by an external investigator and then heard by an independent panel of governors from another school.

Complainants should be discouraged from approaching individual governors with a complaint – governors have no power to act on an individual basis and it may prevent them from hearing complaints at the appropriate stage in the procedure.

It is the governing board that is the responsible body for dealing with any complaints about the school, following the procedure in its published policy. There is no formal role for the LA in hearing complaints about maintained schools - if the school’s complaints procedure has been exhausted, complainants should be referred to [the Department for Education](#). The DfE may refer such complaints on to Ofsted.

5. What schools must publish online - statutory

Reminder to update the information about the governing board published online - the DfE’s [guidance on what maintained schools, academies and free schools must publish online](#) was updated in October 2018. **There is specific information about individual governors and the governing board that must be published online:**

- up to date details of the structure and responsibilities of the governing body and its committees:
- up to date information about each governor, including:
 - full name, date of appointment, term of office, date they stepped down (where applicable) and who appointed them (in accordance with the governing body’s instrument of government)
 - business and financial interests
 - governance roles in other educational institutions
 - any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives)

- attendance record at governing body and committee meetings over the last academic year

Read more [advice on publishing information about your school's governors](#).

The updated information for maintained schools can be found [here](#) and, for academies and free schools, [here](#).

6. Appointment checks for governors

There appears to be some confusion regarding the checks that schools and academies should carry out on their governors. Checks that should and should **not** be carried out are listed below:

- **Disqualification Declaration** (sometimes called a “Declaration of Suitability”) - at the time of first appointment or on re-appointment, all governors of maintained schools and associate members must complete and sign a declaration stating that they are not disqualified from holding office as a governor, the grounds for which are set out on pages 20-22 of the DfE’s [Statutory guidance on the constitution of governing bodies](#). Articles 68-79 of the DfE model articles of association for academies mirror these.

A model Disqualification Declaration Form is available from Lambeth Governor Services – please email governor@lambeth.gov.uk.

- **Enhanced Disclosure and Barring Service (DBS) Checks for Governors** – all schools and academies must ensure that governors who do not already hold an Enhanced DBS certificate apply for a check within 21 days of election/appointment.
- **Children’s Barred List** - a Barred List check should only be carried out on somebody who engages in **regulated activity**. As governors do not engage in regulated activity, schools are not entitled to routinely request a Barred List check. **A Barred List check should only be requested for a governor if they have another role in the school which requires them to engage in regulated activity.**
- **Section 128 checks** – a Section 128 direction disqualifies a person from holding a management position in an academy, free school or independent school, but it also disqualifies such persons from serving as a governor of a maintained school or as an academy trustee or local governing board member. **Academies** must carry out Section 128 checks on Academy Trust members and trustees and governors who sit on committees of local governing bodies with delegated responsibilities. **Maintained school governors** should be checked, because a Section 128 direction disqualifies a person from serving as a maintained school governor.

Section 128 checks can be carried out by schools here <https://www.gov.uk/guidance/teacher-status-checks-information-for-employers>, simply and free of charge.

7. School Admissions – consultation on admissions policies and off-rolling

There are a number of schools in Lambeth schools consulting their admissions policy and arrangements for 2020/21 entry - see [here](#).

If your school is not a community school, by 27 February 2019 the governing board must formally determine (agree) its admissions policy for 2020/21, whether it is changing or not. Ruth Wright, Service Manager – School Admissions has emailed headteachers to advise on the elements to include, if not present already, following recent Office of Schools Adjudicator’s reports. These elements can be included in the policy without the need for consultation, as long as they do not affect the criteria in any way.

When the governing board has determined the school’s policy, a copy must be passed on to the School Admissions Team (to rwright@lambeth.gov.uk) by 15 March 2019.

As mentioned in previous newsletters on roll and off roll information must be passed on to the Local Authority within 5 days of a child's name being added or removed from the school's roll. A copy of the form and details of this will be sent to your School Admissions Officer as a reminder too. The reminder will include a number of other matters, including how intended offers work for community schools.

8. Governor Vacancies

Currently we have around 50 high quality prospective governors with a variety of relevant skills and experience in our pool of interviewed governors. If you have vacancies, not just LA vacancies, and would like us to send you some suitable candidates, please contact Maria Gabrielczyk – mgabrielczyk@lambeth.gov.uk or telephone 020 7926 9669. **It would assist us to identify suitable nominees for your board if you would let us know what skills/experience you are looking for.**

Local Authority (LA) governors are now nominated by the LA, with appointments made by the full governing board. The LA can nominate any eligible person as a LA governor, but it is for the governing board to decide whether the nominee meets their eligibility criteria. We will ensure that new LA governors have received satisfactory enhanced DBS disclosures before forwarding their details to chairs and/or headteachers for governing bodies to consider their possible appointments.

9. Teachers' Pension Scheme – consultation on funding the increase in employer contributions for 2019/20

The Department for Education has launched a [consultation](#) to seek views on proposals to provide funding to certain educational institutions for the increase to employer contributions to the Teachers' Pension Scheme in 2019/20. Part 4 of the consultation sets out the rationale for funding and it is proposed that funding be provided to the following institutions:

- Mainstream and special maintained schools
- Mainstream and special academies (including Alternative Provision, 16-19 academies and free schools)
- Maintained nursery schools
- Non-maintained special schools
- Independent Special Schools, to the extent they educate children with Education, Health and Care Plans.
- Local Authority Centrally Employed Teachers
- Music Education Hubs

The consultation is seeking to understand the “views of those sectors that DfE proposes to support”. **It is therefore very important that you respond to the consultation to support the proposed funding for the local authority maintained sector, please note that the funding proposal has been extended to cover centrally employed teachers and music education hubs.**

Responses are submitted by completing an online survey - the consultation period is for four weeks, closing on **Tuesday 12 February 2019**.

10. Further Sources of Information

Further sources of information and guidance are identified above, where possible. Department for Education (DfE) guidance and documentation can be downloaded from the DfE section of the www.gov.uk website: <https://www.gov.uk/government/organisations/department-for-education>.

For further advice, or if you have any queries, in the first instance you should contact either the Clerk to the Governing Board or Governor Services –contact details above. Our advice and support service is currently free of charge to Lambeth Schools Partnership members and we have the advantage of having good connections within the Council and extensive local knowledge. Other useful websites are as follows:

- Some useful blogs:
 - www.bettergovernor.co.uk/
 - www.moderngovernor.com/blog/
 - www.thegovernor.org.uk
- The National Governance Association (NGA) has a website with useful information for governors, although some materials can only be accessed by members - www.nga.org.uk.
- The Key for School Governors - a subscription-based question-answering service for governors, supporting all members of the governing board, from the most to the least experienced - <http://schoolgovernors.thekeysupport.com/>.
- The Times Educational Supplement (TES) governors' section – www.tes.co.uk/governors.
- www.ukgovernors.org.uk/ which is purely for discussion and does not have any downloadable content or background materials.

Other organisations that recruit potential governors:

- Inspiring Governance, the national online matchmaking service which connects skilled volunteers interested in serving as governors and trustees with schools and colleges, <http://inspiringgovernance.org/governing-boards/>
- [Governors for Schools](http://governorsforschools.org/), formerly the School Governors' One-Stop Shop, aims to recruit people with transferable skills from the world of work to fill vacancies on governing bodies.

Lambeth Schools Partnership Update and Traded Services for Schools 2019/2020

For additional information please contact:

Colm Doyle

Lead, Lambeth School Services

020 7926 8942

cdoyle@lambeth.gov.uk

The purpose of this paper is to provide governors and headteachers with an update on the Lambeth Schools Partnership (LSP) and information about the wide range of traded services and training on offer to schools from the LSP and its partners.

RECOMMENDATION: that the governing board considers the traded services on offer from the Local Authority and its partners and agrees any purchases in good time.

1. Introduction

Lambeth Council, schools and education settings work together in the [Lambeth Schools Partnership](#) to accelerate school improvement across the borough and provide professional challenge and support. The primary focus is collaboration for school improvement – for all schools, not just for those experiencing difficulties – and on achieving the best educational outcomes for the children and young people of Lambeth. The LSP vision and values are at one with those of the Council, and its focus on improving outcomes for our children and young people is reflected in a commitment to specific, targeted outcomes.

It also co-ordinates, signposts and brokers a range of other providers offering training and traded support services which will be available via Lambeth School Services, Teaching Schools and Clusters. Governors and headteachers of subscribing schools also receive this publication and a termly letter from the Director, Education, Learning and Skills with a full briefing on local and national developments in the world of education.

2. Lambeth Schools Partnership Update

We are delighted that almost every school, including the majority of academies, have bought into the Lambeth Schools Partnership for 2018/19. Most have signed for the Level 1 package, giving them a full suite of school improvement advice, access to Working Together conferences, seminars etc and all communications.

This is incredibly positive and demonstrates the desire of schools to continue to work together with each other and the Council for the best outcomes for our students. We collectively set the Partnership up as a response to the national changing financial and policy position and it allows all Lambeth schools to receive high quality school improvement support, to have access to a coordinated training offer from the Council, Teaching Schools and Clusters and to have a unified voice to Ofsted, the Regional Schools Commissioner and other external bodies. All schools via their Clusters have a representative on the Partnership Board and contribute to policy and development.

Our aim was to keep the local family of schools working together and to hold onto our shared values and principles in the face of very significant cuts to a range of services and budgets. We believe we can do better together and there have been many examples this year of exciting shared projects and schools supporting each other within the Lambeth Schools Partnership. We have had a fantastic range of inspiring speakers at our new style Working Together conferences and seminars.

The Headteacher Board - which now has an **independent Chair, Caroline Boswell**, former Head of Education and Youth at the Greater London Authority - has been leading on its agreed priorities:

- ‘Raising the Game’ project – improving the outcomes for Black Caribbean pupils in Lambeth.
- ‘Teach Lambeth’ – a new website focusing on attracting the best teachers and support staff to Lambeth and providing a cost effective way of answering your recruitment needs.
- Providing a co-ordinated range of training and support for all stages of staff careers and topics.
- Ensuring the achievement of the most able pupils.
- Developing governors’ skills in strategic leadership.
- Looking at the future form of the Lambeth Schools Partnership.

The governor representatives on the Board, nominated by the [Lambeth Governors Forum](#), are Gay Wenban-Smith and Steve Hayes, who can be contacted by email: lambethgf@gmail.com.

You can read the current LSP working group updates [here](#), but [information updates are also available on the LSP website](#) (on the right hand side) and will be developed and added to over time. As well as its own [website](#), the LSP has its own [Twitter account](#).  Don’t forget to follow the LSP on Twitter. We are updating the news feed regularly and enjoy retweeting your ‘best bits.’ [@lsplambeth](#). Please do visit and contribute.

3. **Traded Services and Continuous Professional Development (CPD) for Schools 2019/20**

The continued strength of our schools and the continued positive relationship between the Local Authority and school staff is essential for maintaining good outcomes for children and young people in the borough. Complementary to this are the traded services provided by the LA which form part of the Council’s commitment to support outstanding education in Lambeth schools. In a changing educational landscape our aim is to continue to work with you as customers to further develop the service to best meet your needs.

To maintain the good quality support for schools from the Council, the traded services offer to schools is reviewed annually. The services we offer and some of the charges for those services are being revised and will be ready for schools to consider in line with their financial planning calendar by the end of Spring Term 1 (Friday 8 February 2019).

All available Lambeth School Services and training courses are available to book electronically via a secure internet site: www.lambethschoolservices.co.uk. Services are available either as a **one off purchase** or as **Service Level Agreements (SLAs)**. Schools are asked to confirm their requirements for services in 2019/20 so that we can ensure services are well organised and resourced to meet your needs.

Lambeth School Services use an on-line purchasing system, accessible via the Lambeth School Services website. This enables schools to order LA services and training in one place. Headteachers, SAOs and School Business Managers are set up with a profile to enable them to login and select services and training for purchase. **If you do not have these details or if you require any support to make use of the site, please contact lambethschoolservices@lambeth.gov.uk.**

It remains the Local Authority’s aim to provide excellent quality and competitively priced services to schools. To that end we will always need your feedback and input to ensure that we work and learn together on what works to support our children and young people achieve to their full potential.

For further information, please email: lambethschoolservices@lambeth.gov.uk. Alternatively the school can download a PDF brochure of services for 2019/20 from www.lambethschoolservices.co.uk.

4. **Further Sources of Information**

For further information about the Lambeth Schools Partnership, please visit the [website](#).

For further information about traded services from the LA and its partners, please email lambethschoolservices@lambeth.gov.uk or visit www.lambethschoolservices.co.uk.

Safeguarding Update

For additional information, please contact:

Sarwan Singh Jandu	Safeguarding Children Manager (Primary, Secondary and Colleges)	020 7926 9643 sjandu@lambeth.gov.uk
Denys Rasmussen	Safeguarding Children Manager (Early Years and Primary Schools)	020 7926 8915 drasmussen@lambeth.gov.uk
Lydia Nixon	Prevent Education Officer	020 7926 3668 lnixon@lambeth.gov.uk

The purpose of this paper is to inform governors and headteachers about recent changes to their duties and responsibilities, as well as relevant information relating to safeguarding and promoting the welfare of children.

RECOMMENDATION: the governing board

- ensures that the LA's safeguarding checklist is signed off by the Chair and returned, as a matter of urgency (Item 2).
- considers whether to send a governor representative to the borough-wide Breakfast Briefing on Resilience at Lambeth Town Hall on 25 February 2019 (Item 3).

1. Informative Reports

Protecting children from criminal exploitation, human trafficking and modern slavery (Ofsted, CQC, HMICFRS and HMIP)

Ofsted, the Care Quality Commission, Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services and Her Majesty's Inspectorate of Probation scrutinised 'the multi-agency response to child exploitation and children missing from home, care or education', looking specifically at the criminal exploitation of children. This reports on the inspection findings. Download the report [here](#).

2. Safeguarding Checklist

The safeguarding checklist was sent to all Lambeth schools at the beginning of the academic year. This is a self-assessment of the safeguarding arrangements in your school. The responsibility to ensure these arrangements are in place lies with the governing board. The deadline for returns was Friday 2 November 2018. Thank you to those schools who have returned them. **Please can those schools who have not, now do so as a matter of urgency.** The governing board should be part of this assessment and the chair of governors should countersign the checklist prior to submission.

3. Breakfast Briefing on Resilience

On 25 February 2019, there will be a breakfast briefing for senior leaders and governors exploring ways to build resilience of young people against extremist narratives and radical grooming. The morning will be a chance to hear from experts in the field on how they engage young people in this area. Questions we will be asking include:

- How can you empower young people to channel their frustrations into positive change?
- How can you equip them with the critical thinking skills to resist extremist narratives?
- How to encourage debate and hear from our young people?
- What is the current Far Right picture and what can be done about it?

There will also be an opportunity to hear from the audience on what your key challenges and ideas are on this topic.

This event - for governors, headteachers, deputy heads, designated safeguarding leads and PSHE leads – is on **Monday 25 February 2019, 8.30am – 12.30pm, at Lambeth Town Hall, Brixton Hill, London SW2 1RW**. Refreshments and breakfast will be included.

Headteachers and senior leaders can book their places [here](#), but governors will need to ask the school to make the booking on their behalf via the Lambeth School Services website.

If you are not registered with Lambeth School Services, you can also book [here](#).

4 Useful Resources

- **Roadmap to statutory RSE** - the Sex Education Forum and the PSHE Association have launched a new 'Roadmap to statutory RSE'. The road map takes a systematic approach to breakdown the task of preparing for statutory RSE into manageable chunks. You can download the roadmap [here](#).
- **Knife Crime** - the Mayor of London recently launched the 'London Needs You Alive' campaign with a range of resources. Download the toolkit [here](#).
- **Anti-Fraud Education lesson plans for KS3&4 (Cifas)** - Cifas is the UK's leading fraud prevention service. Their research has identified an increasing number of young people being either targeted by online fraudsters or unwittingly engaging in fraudulent acts themselves. Chief Executive of Cifas Simon Dukes, says: *"With fraud and cybercrime now the number one crime threat in the UK, it's critical that we take every opportunity to educate young people on how to protect themselves from either being victims of, or committing, crimes themselves.* A set of four free lesson plans for secondary schools that focus on awareness of fraud, common scams, identity theft and money mules are available to download [here](#). The resources were developed in conjunction with the PSHE Association.

Ofsted Update

For additional information please contact:

Rachael Norman

School Improvement Adviser

07398 205737

rnorman@lambeth.gov.uk

The purpose of this paper is to provide governors and headteachers with an update regarding Ofsted's inspection arrangements and other matters.

RECOMMENDATION: that the governing board makes arrangements to consider the formal consultation from Ofsted on proposed changes to the inspection framework from September 2019 and responds, individually and/or collectively, as appropriate.

1. The Annual Report of Her Majesty's Chief Inspector of Education, Children's Services and Skills

Published in December 2018, key findings of the report, which can be found [here](#), include the following:

- **Ofsted are concerned about the exclusion of SEN pupils** – 27% of pupils with SEN support had a fixed term exclusion last year – 93,800 pupils. In secondary schools, pupils with SEN support are five times more likely to have a permanent exclusion than pupils with no SEND.
- **Ofsted are concerned that pupils with special educational needs are missing out on support.**
- **Off-rolled pupils** are more likely to have SEND.
- **"Stuck schools"** are more likely to have white British pupils – there are 490 stuck schools, of these 5% of secondary schools have been stuck as satisfactory/RI for 13 years (since 2005) Lambeth does not have any schools in this category.
- **More school leaders need to "give back to the system"**. In Lambeth we have a strong culture of mutual support and this is being further increased via the Lambeth Schools Partnership.
- **The proportion of "requires improvement" (RI) schools has increased slightly** (from 10% in 2017 to 11% in 2018). 65% are now good (down from 66% in 2017) and 21% remain outstanding. In Lambeth 7% of schools are RI, 93% are good or better and 42% are outstanding.
- **Ratings of alternative provision have fallen** (82% good or outstanding 2018, 84% good or outstanding 2017). In Lambeth our Alternative Provision remains good.
- **260 academy rebrokerages last year** – 260 academies transferred from one trust to another in 2017-18. In Lambeth one academy was transferred to another sponsor.
- **Illegal school referrals** make up a significant proportion of inspections

2. Towards the Education Inspection Framework 2019

The new education inspection framework will come into effect from September 2019 and will be one of the main ways in which the Ofsted Strategy for 2017-22 is implemented. A summary of the Ofsted Strategy 2017-22, including an outline of the new inspection framework, can be found [here](#).

On 16 January, Ofsted [launched](#) the formal consultation on the new framework: [Education inspection framework 2019: inspecting the substance of education](#), which runs until **5 April 2019**. Some key areas to highlight:

- **Curriculum focus** - there has been a big shift in emphasis and a movement away from a strong focus on the scrutiny of pupil data towards a greater professional discussion on curriculum structure, coherence and sequencing.

- **Test and exam performance remain just as important** - published pupil performance data still feature heavily under 'Curriculum Impact' but the handbook is not clear about how much weight will be given to them in forming an overall judgement.
- **Pause on full implementation** - Ofsted has given schools more time to respond to the new emphasis on curriculum, given that there will be very little time between finalising their new arrangements and their implementation, in September 2019. A very significant caveat has been inserted to the inspection criteria for curriculum to ensure that 'inspectors will evaluate 'intent' favourably', where this is still a work in progress.
- **Near no-notice inspection** - Ofsted is proposing that the lead inspector will arrive on site within a few hours of notification that the school is to be inspected for an on-site preparation session.
- **'Short' inspection will get longer** - Section 8 inspection of good schools will double in length to two days – the same length as full inspections, in order to cover more ground within an expanded framework.
- **This is a genuine consultation** - Ofsted has committed to a 12-week consultation period and has published a full range of documentation (including a very early draft of the inspection handbook) to support review, debate and feedback. It is vital that as many people in the profession engage in the detail in coming months.

Ofsted has also published the following documents to support the consultations:

- the [draft education inspection framework 2019](#)
- the [draft inspection handbooks for early years, schools, non-association independent schools and further education and skills](#)
- a [commentary setting out the research that has informed the development of the criteria in the framework](#)

Special Educational Needs and Disability Update

For additional information please contact:

Adam Yarnold	SEND Service Manager	020 7926 9460 ayarnold@lambeth.gov.uk
Sue Franklin	Lead Educational Psychologist	020 7926 9769 sfranklin@lambeth.gov.uk

The purpose of this paper is to update governors and headteachers about matters relating to Special Educational Needs and Disabilities (SEND).

RECOMMENDATION: that the governing board

- ensures the school's published SEN information report complies with statutory requirements (Item 6); and
- responds to the local consultation on reducing the amount of money that is allocated to schools that have disproportionate number of pupils with Education, Health and Care Plans (EHCPs) – see Item 7.

1. SEND Local Area Inspection

We still await our local area inspection and will keep you updated with any news on this. Further information about local area SEND inspections can be found here:

<https://www.gov.uk/government/publications/local-area-send-inspection-framework>.

2. EHC Hub Pilot

The SEND team are moving to an on line digital system called the EHC Hub which supports co-production of the EHC pathway, assessment and review of statutory plans.

We are currently piloting this system with all schools and parents within the Brixton Learning Collaborative and Streatham Clusters. These pilots, after a few technical hitches, began in October. The pilots will provide us with the opportunity to test the system and ensure it is robust before we introduce this to all schools and implement fully. There will be regular updates on progress in this area.

3. SENCO Network and Support for New SENCOs

We have a thriving SENCO Network in Lambeth attended by Early Years, Primary and Secondary SENCOs and Inclusion Leads. The network meetings are held six times across the academic year and our evaluations for 2017-18 illustrate how helpful SENCOs find these for peer support and professional development. If your school has a new SENCO this academic year, please encourage them to sign up to SENCO network via the [Lambeth School Services website](#).

Sue Franklin – contact details above - remains the link person in the Local Authority to support SENCOs, especially new SENCOs, in understanding the SEND processes.

4. Annual Reviews

The rapid and substantive increase in EHC Plans along with the new responsibilities for the 16-25 year old young adult cohort means that we will not always be able to attend reviews in person. However SEND officers will always be available to give advice and guidance. It is also expected that new systems will enable us to process annual review recommendations in a timely manner.

Please make sure that all annual review paperwork is sent to our dedicated email address and not to individual officers – annualreviews@lambeth.gov.uk.

5. Local Offer

We continue to promote the new look [SEND Local Offer](#) and have sent posters to all schools to display the information in their foyers. We have been disappointed to see that not all schools are actively helping us to promote this service and ask that you display the posters and inform all parents about the Local Offer. If your school has not received posters, please email localoffer@lambeth.gov.uk and we will ensure some are sent out to you.

The local offer is a statutory requirement for all local authorities and outlines all that is available locally for children and their families who have special or additional needs.

We would love to have your feedback: please email localoffer@lambeth.gov.uk.

6. SEN Information Reports

Since September 2014, all schools and academies have been required to publish an SEN Information Report on their school website and ensure that it includes details of, and links to, the area's local offer.

As part of the statutory requirement to have an SEN Information Report, governing boards are expected to review these at least annually and ensure they are updated. In undertaking such a review, some of the key questions that need to be explored are:

- Is the SEN Information Report easy to find?
- Does it cover all 14 required areas – see paragraphs 6.79 – 6.83 of the Code of Practice?
- Is it up-to-date? Has it been reviewed within the last year?
- Is it easy to understand?
- Does it convey a welcoming message?
- How well presented is it?
- What do parents and children think of it, and how can they be more involved in co-producing the report?
- Does it provide a link to the school's accessibility plan?

Keeping the SEN Information Report as a live, up-to-date profile enables schools to celebrate with pupils, parents, local authorities, Ofsted and other interested members of the public, the quality of the school's provision for pupils with SEN and share details of their pupils' achievements.

7. SEND Disproportionate number of EHCPs fund

Please ensure you comment on the local proposals for reducing the amount of money that is allocated to schools that have disproportionate number of pupils with EHCPs. Look out for the letter from Schools Forum.

Personal, Social, Health and Economic Education (PSHE) and Healthy Schools

For additional information please contact:

Janis Marsh PSHE, Emotional Health and Well Being (EHWB) and
Healthy Schools Coordinator

020 7926 1859
jmarsh@lambeth.gov.uk

The purpose of this paper is to provide governors and headteachers with an update on Personal, Social and Health Education (PSHE), Emotional Health and Wellbeing (EHWB) and Healthy Schools London. This includes local and national programmes, developments and support available.

RECOMMENDATION: that the governing board ensures that responsibility for Health and Well Being is included in a committee's terms of reference and/or that a governor with special responsibility is appointed.

1. School Staff Wellbeing

A whole school approach to wellbeing includes the support and wellbeing of school staff. Through DfE funding the Anna Freud Centre have produced their [10 ways to staff wellbeing](#) resource. The resource is informed by the self-selecting school staff wellbeing consultation which ran in May 2018.

2. Suicide Safer Schools

PAPYRUS (Prevention of Young Suicide) have received funding to offer Suicide Prevention training to secondary schools in London. Lambeth will host the free training in March 2019. Secondary school staff are encouraged to [book](#) early as places are open to schools in and outside of the borough.

3. Booking external classroom visitors

We are aware that a number of organisations have recently received external funding to offer PSHE and wellbeing support to Lambeth schools. It is the responsibility of individual schools to ensure that the input is safe, effective and relevant. [This](#) useful article and best practice checklist was created by PSHE Association and can be used alone or alongside the Lambeth External Visitors Checklist.

4. Water only schools

The Mayor of London is committed to support Public Health England (PHE) to increase the number of 'water only' schools in the capital, this is documented in the recently published London Food Strategy. Some Lambeth schools are ahead of the game and already have food policies that include water (and milk for EYFS) only statements. A comprehensive school food and drink policy template is available for Lambeth schools to adapt and adopt.

5. Relationships and Sex Education (RSE)

Relationship Education (primary), Relationship and Sex Education/RSE (secondary schools) and the new Health Education are set to be mandatory from 2020. [Draft guidance](#) was published in July 2018 for use by schools who are ready to deliver high quality RSE. Schools who need more time to prepare can focus on September 2020. This academic year is a key period for preparation. The National Children's Bureau's [Sex Education Forum](#) provide quality information, support and training opportunities.

6. Head-First – Emotional Health and Resilience

The Training Effect have been re-commissioned to give our schools free bespoke support this year. They will work with your school to develop programmes that are appropriate, needs-led and evidenced based. Access to a huge library of PSHE resources, programmes and support are included as well as staff training to deliver universal and targeted work. To sign up to the programme [just get in touch](#).

The accredited one or two day Youth Mental Health First Aid Training is offered to an unlimited number of school staff members. The YMHFA training is free to schools signing up to Head-First. We encourage schools to take up the offer for more as many members of staff as is feasible.

7. Healthy Schools London

Schools working towards bronze HSL accreditation are finding the new review tool much easier to work with. Schools will continue to receive support from Janis Marsh, jmarsh@lambeth.gov.uk, on their journey towards becoming a healthy school. Bronze accreditations are now valid for three years. Your school's status can be checked on the HSL [website](#). Congratulations to Allen Edwards Primary who achieved bronze and to Immanuel and St Andrew CE Primary who renewed their bronze award at the start of the autumn term.

8. Further Information

Contact Janis Marsh, jmarsh@lambeth.gov.uk, for PSHE, EHWB and Healthy Schools support, including resources and signposting.

Primary Assessment Moderation - Local Agreement

For additional information please contact:

Rachael Norman

School Improvement Adviser

07398 205737

rnorman@lambeth.gov.uk

The purpose of this paper is to provide governors and headteachers with information about the LA's proposed non-statutory local agreement to enable primary schools to submit information about pupils selected for moderation before the moderation visit.

RECOMMENDATION: that primary school governing boards consider whether their school should participate in the LA's proposed non-statutory local agreement to enable primary schools to submit information about pupils selected for moderation before the moderation visit.

1. The local agreement

The Lambeth model for Key Stage 1 and 2 statutory moderation has previously included the option for schools to receive notice of the specific pupils selected for moderation the day before the visit. We feel it is important to give schools this option – which involves supplying interim data before the visit – as it allows teachers time to compile the evidence that supports their judgements before the moderation visit. This seems to work well for schools, as they almost invariably select this option, rather than having the moderators select the pupils on the day of the visit. **However it is no longer part of the STA's statutory guidance and for the LA to continue to offer this early notification there has to be a local agreement** and such an agreement needs to be agreed to by all headteachers in the local authority. The suggested 2019 Lambeth local agreement would read as follows:

"Lambeth has a non-statutory local agreement enabling schools to be notified, on the day before the visit, of the pupils who have been selected as the moderation sample. Schools that choose to take advantage of this early notice arrangement agree to send their current - but not necessarily final – KS1/ KS2 writing teacher assessment data to their lead moderator 5 days before the visit. This data will only be used for the purpose of selecting the sample pupils. The moderator still entitled to expand the pupil sample on the day of the moderation visit if they find this necessary to validate the school's teacher assessments.

Should a Headteacher decide not to use this local agreement the moderator/s will select the pupils at the start of the visit from the data that is being moderated in line with the statutory guidance."

Please note that **no school can receive early notice of the selected pupils unless all Lambeth headteachers sign-up to the local agreement.** If your school has not done so already (in response to an email to headteachers sent out on 17 October 2018), please ensure an email indicating your acceptance of the local agreement is sent to Rachael Norman: rnorman@lambeth.gov.uk.

The text can be very simple, for example, 'I agree with the 2019 proposed local agreement for KS1 and KS2 statutory assessment' as the STA will accept an email as an electronic signature.

PART B – STANDARD UPDATES

School Term and Holiday Dates 2018/19

For additional information please contact:

Peter Compton **Coordinator of Governor Services**

020 7926 9636

pcompton@lambeth.gov.uk

<u>Term</u>	<u>Start Date</u>	<u>Finish Date</u>	<u>Number of days</u>
Term One	Monday 3 September 2018	Friday 19 October 2018	35
Holiday	Monday 22 October 2018	Friday 26 October 2018	
Term Two	Monday 29 October 2018	Friday 21 December 2018	40
Holiday	Monday 24 December 2018	Friday 4 January 2019	
Term Three	Monday 7 January 2019	Friday 15 February 2019	30
Holiday	Monday 18 February 2019	Friday 22 February 2019	
Term Four	Monday 25 February 2019	Friday 5 April 2019	30
Holiday	Monday 8 April 2019	Monday 22 April 2019	
Term Five	Tuesday 23 April 2019	Friday 24 May 2019	23
Holiday	Monday 27 May 2019	Friday 31 May 2019	
Term Six	Monday 3 June 2019	Tuesday 23 July 2019	37

Total number of days = 195

Bank and public holidays:

- Tuesday 25 December 2018 (Christmas Day)
- Wednesday 26 December 2018 (Boxing Day)
- Tuesday 1 January 2019 (New Year's Day)
- Friday 19 April 2019 (Good Friday)
- Monday 22 April 2019 (Easter Monday)
- Monday 6 May 2019 (May Day)
- Monday 27 May 2019 (Spring Bank Holiday)
- Monday 26 August 2019 (Summer Bank Holiday)

School Term and Holiday Dates 2019/20

For additional information please contact:

Peter Compton **Coordinator of Governor Services**

020 7926 9636

pcompton@lambeth.gov.uk

<u>Term</u>	<u>Start Date</u>	<u>Finish Date</u>	<u>Number of days</u>
Term One	Monday 2 September 2019	Friday 18 October 2019	35
Holiday	Monday 21 October 2019	Friday 25 October 2019	
Term Two	Monday 28 October 2019	Thursday 19 December 2019	39
Holiday	Friday 20 December 2019	Friday 3 January 2020	
Term Three	Monday 6 January 2020	Friday 14 February 2020	30
Holiday	Monday 17 February 2020	Friday 21 February 2020	
Term Four	Monday 24 February 2020	Friday 3 April 2020	30
Holiday	Monday 6 April 2020	Friday 17 April 2020	
Term Five	Monday 20 April 2020	Friday 22 May 2020	24
Holiday	Monday 25 May 2020	Friday 29 May 2020	
Term Six	Monday 1 June 2020	Tuesday 21 July 2020	37

Total number of days = 195

Bank and public holidays:

- Monday 25 December 2019 (Christmas Day)
- Thursday 26 December 2019 (Boxing Day)
- Wednesday 1 January 2020 (New Year's Day)
- Friday 10 April 2020 (Good Friday)
- Monday 13 April 2020 (Easter Monday)
- Monday 4 May 2020 (May Day)
- Monday 25 May 2020 (Spring Bank Holiday)
- Monday 27 August 2020 (Summer Bank Holiday)